

Natural Health Resource Center



Payment Information for the 2010-2011 Cranio-Sacral Programs

Training Expenses

Cranio-Sacral Therapy: Introductory Workshop

Class Fee: \$545 (\$300 for reviewers) – a \$100 deposit will hold your place in class. If cancelled with 30 days of the class start date, \$50 is non-refundable.

Core Series

Tuition:		\$2,950
Additional Expenses		
Textbook (Required)	\$150	
Skull (Strongly Recommended)	<u>\$400</u>	
Total Additional Expenses		<u>\$150 - \$550</u>
Total Core Series Expenses		\$3,100-\$3,500

Certification Program

Tuition:		\$5,260
Additional Expenses (estimated)		
10 Professional Cranio-Sacral sessions (Required)	\$1,000	
Textbook (Required)	\$150	
Skull (Strongly Recommended)	<u>\$400</u>	
Total Additional Expenses		<u>\$1,150 - \$1,550</u>
Total Certification Program Expenses		\$6,410-\$6.810

Signing up for the Core Series and Continuing on to Certification

Advanced Bodywork Classes - 3	\$1,635	
Client Records - 25	\$75	
Certification Exams	<u>\$600</u>	
Total Tuition		\$2,310
Additional Expense: 10 Professional Cranio-Sacral sessions (Estimate)		<u>\$1,000</u>
Total Certification Expenses as an add-on to the Core Series		\$3,310

Advanced Bodywork Classes

Class Fee: \$545 (\$300 for reviewers) for 4-day classes

Payment Plans

Core Series Payment Plans - Base Tuition is \$2,950

Option 1 Pay-As-You-Go Payment Plan

Initial Deposit:*	\$ 225	Due: deposit due upon registration and is credited towards Client Records
Core I Class	\$ 545	Due: on or before June 16, 2010
Integration Days - 5	\$ 545	Due: on or before July 12, 2010
Core II Class	\$ 545	Due: on or before September 22, 2010
Core III Class	\$ 545	Due: on or before December 8, 2010
Core IV Class	\$ 545	Due: on or before February 24, 2011
Client Records - 75	<u>\$ 225</u>	Covered by the Initial Deposit
Total Tuition	\$2,950	

Option 2 Early Payment Savings Plan

Initial Deposit:*	\$ 225	Due: deposit due upon registration
Tuition Balance	<u>\$2,475</u>	Due: on or before June 16, 2010
Total Tuition:	\$2,700	Savings of \$250 - 9%

(Each core class is charged at \$495, a savings of \$50 per class: Integration Days are charged at \$495, a \$50 savings)

Option 3 Monthly Payment Plan

Initial Deposit:*	\$ 225	Due: deposit due upon registration
June 16, 2010	\$ 565	Core I Class
July 15, 2010	\$ 240	
August 15, 2010	\$ 240	
September 22, 2010	\$ 240	Core II Class
October 15, 2010	\$ 240	
November 15, 2010	\$ 240	
December 8, 2010	\$ 240	Core III Class
January 15, 2011	\$ 240	
February 15, 2011	\$ 240	
March 9, 2011	<u>\$ 240</u>	Core IV class
Total Tuition	\$2,950	

**Initial Deposits:* Refer to the next section "Where to Make Payments" for details.

Certification Payment Plans - Base Tuition is \$5,260

Option 1 Pay-As-You-Go Payment Plan

Initial Deposit:*	\$ 300	Due: deposit due upon registration and is credited towards Client Records and Exams
Core I Class	\$ 545	Due: on or before June 16, 2010
Integration Days - 5	\$ 545	Due: on or before July 12, 2010
Core II Class	\$ 545	Due: on or before September 22, 2010
Core III Class	\$ 545	Due: on or before December 8, 2010
Core IV Class	\$ 545	Due: on or before February 24, 2010
Therapeutic Comm	\$ 545	Due: on or before the first day of class
Visceral Listening	\$ 545	Due: on or before the first day of class
Unwinding	\$ 545	Due: on or before the first day of class
Client Records - 100	\$ 300	Covered by the Initial Deposit
Certification Exams*	<u>\$ 600</u>	Due: the day scheduled
Total Tuition	\$5,260	

Option 2 Early Payment Savings Plan

Initial Deposit:*	\$ 300	Due: deposit due upon registration
Certification Exams*	\$ 600	Due: the day scheduled
Tuition Balance	<u>\$4,560</u>	Due: on or before June 16, 2010
Total Tuition:	\$4,860	Savings of \$400 - 8%

(Each class is priced at \$495, a savings of \$50 per class:
Integration Days are priced at \$495, a \$50 savings)

Option 3 Monthly Payment Plan

Initial Deposit:*	\$ 300	Due: deposit due upon registration
June 16, 2010	\$ 535	Core I Class
July 15, 2010	\$ 425	
August 15, 2010	\$ 425	
September 22, 2010	\$ 425	Core II Class
October 15, 2010	\$ 425	
November 15, 2010	\$ 425	
December 8, 2010	\$ 425	Core III Class
January 15, 2011	\$ 425	
February 15, 2011	\$ 425	
March 9, 2011	\$ 425	Core IV class
Certification Exams*	<u>\$ 600</u>	Due: the day scheduled
Total Tuition	\$5,260	

**Initial Deposits/Exams:* Refer to the next section “Where to Make Payments” for details.

Signing up for the Core Series and Continuing on to Certification Payment Plan

Therapeutic Comm	\$ 545	Due: on or before the first day of class
Visceral Listening	\$ 545	Due: on or before the first day of class
Unwinding	\$ 545	Due: on or before the first day of class
Client Records – 25	\$ 75	Due: the day approved into the program
Certification Exams	<u>\$ 600</u>	Due: the day scheduled
Total Tuition	\$2,310	

Where to Make Payments

Initial Deposits and Registration Forms

Please make all payments for initial deposits to the **Natural Health Resources Center**. Payment may be made by check. Please mail check and registration forms to:

Therapeutic Training Center
PO Box 66864
Seattle, WA 98166

Certification Exams

Please make payment for Certification Exams at the time they are scheduled. Payment should be made to the **Natural Health Resources Center** and can be made over the phone at 206.783.3922 with a credit card (Visa or Mastercard) or via check by mail. All checks should be mailed to:

Natural Health Resources Center
12252 2nd Avenue NW
Seattle, WA 98177

All Other Payments

Please make all other payments to the Therapeutic Training Center. Payment can be made online at www.theratraining.com, over the phone at 206.853.6875 with a credit card (Visa, Mastercard or Discover) or via check by mail. All checks should be made to the **Therapeutic Training Center** and mailed to:

Therapeutic Training Center
PO Box 66864
Seattle, WA 98166

Core Series and Certification Program Cancellation Policy

1. **Cancellation of Class:** If a class is canceled for any reason, participants will be sent a 100% refund within 30 days of the class being cancelled.
2. **Student Not Accepted:** If the applicant is not accepted for a class, the applicant will be sent a 100% refund within 30 days of the decision not to accept the student.
3. **Cancellation Prior to the First Day of Class:** The applicant will be sent a full refund within 30 days of receipt of written notice of the cancellation.
4. **Termination of Training after the first Day of Class (all students except Early Payment Savings Plan students):** If training is terminated after the student enters classes, the Center has the following cancellation policy:
 - **4-Day Classes (Core and Advanced Bodywork):** The Center retains 100% of tuition for classes completed. If a student's last day of attendance (LDA) is determined to be the first day of a 4-day class, the Center will retain 25% of tuition paid for that class. If the student's LDA is the second of the class, the Center will retain 50% of tuition paid for that class. If the student's LDA is anytime after the second day of the class, the Center will retain 100% of tuition paid for that class.
 - **Integration Days:** The Center will retain \$109 per Integration Day completed.
 - **Client Records:** The Center will retain \$3 per record for each record that should have been turned in by the LDA.
 - **Certification Exams:** Once scheduled and paid for, the \$600 fee is not refundable.
5. **Termination of Training after the first Day of Class (Early Payment Savings Plan students only):** If training is terminated after the student enters classes, the Center has the following cancellation policy:
 - **4-Day Classes (Core and Advanced Bodywork):** All four day classes are valued at \$545. By paying early, students receive a benefit of a reduced tuition price of \$495 per class. If a student who registered with the Early Payment Savings Plan withdraws, the student's classes are valued at the original class price of \$545 and the benefits of paying early are lost. The Center retains 100% of tuition for classes completed valued at \$545/class. If a student's last day of attendance (LDA) is determined to be the first day of a 4-day class, the Center will retain 25% of tuition paid for that class, valued at \$545. If the student's LDA is the second of the class, the Center will retain 50% of tuition paid for that class, valued at \$545. If the student's LDA is anytime after the second day of the class, the Center will retain 100% of tuition paid for that class, valued at \$545.
 - **Integration Days:** Integration's price is \$545. By paying early students receive a benefit of a reduced tuition price of \$495 for the Integration Days. If a student who registered with the Early Payment Savings Plan withdraws, the students classes are valued at the original price of \$545 and the benefits of paying early are lost. The Center will retain \$109 per Integration Day completed.
 - **Client Records:** The Center will retain \$3 per record for each record that should have been turned in by the LDA.
 - **Certification Exams:** Once scheduled and paid for, the \$600 fee is not refundable.

6. When calculating refunds, the official date of a student's termination is the last day of recorded attendance (LDA):
 - When the school receives written notice of the student's intention to discontinue the training program; or,
 - When the student is terminated for a violation of a published school policy which provides for termination; or,
 - When a student, without notice, fails to attend class.
7. All refunds will be paid within 30 calendar days of the student's date of determination for the termination.

Introductory Workshop and Stand-Alone Advanced Bodywork Cancellation Policy

1. Cancellation of Class: If a class is canceled for any reason, participants will be sent a 100% refund within 30 days of the class being cancelled.
2. Student Not Accepted: If the applicant is not accepted for a class, the applicant will be sent a 100% refund within 30 days of the decision not to accept the student.
3. Cancellation Within Five Business Days of Application: In the event that a participant cancels within five business days (excluding Sundays and holidays) of registering, the participant will be sent a 100% refund within 30 days of receipt of written notice of the cancellation.
4. Cancellation within 30 days of the First Day of Class: The applicant will be sent a refund less a \$50 administrative fee within 30 days of receipt of written notice. Instead of being charged the fee, the applicant may choose to put monies toward another class taught by the Instructor.
5. Termination of Training Once Class Has Begun: If a student's last day of attendance (LDA) is determined to be the first day of a 4-day class, the Center will retain 25% of tuition paid for that class. If the student's LDA is the second of the class, the Center will retain 50% of tuition paid for that class. If the student's LDA is any time after the second day of the class, the Center will retain 100% of tuition paid for that class.